

**PATIENT REPRESENTATIVE GROUP MEETING**

**WEDNESDAY 07 MAY 2014**

**10:00 AM**

**Bawtry and Blyth Medical Centre**

**Present:** Mr Richard Gilbert, Practice Manager, Bawtry & Blyth Medical (RG)  
Rev Jonathan Strickland, Chairman (JS)  
Sir Andrew Buchanan, Patient Representative (AB)  
Mrs Astrea Smith, Patient Representative (AS)

1	<b>Apologies for Absence</b>	<b>Actions</b>
	Mr Geoff Griffiths Patient Representative (GG) Mrs Linda Merryweather Patient Representative (LM)	
2	<b>Minutes of last meeting 16 October 2013</b> The minutes were agreed as a full and accurate account of the meeting.	
3	<b>Matters Arising from the minutes</b> RG informed the group that the Doncaster Library service had offered the practice the ability to purchase books, but on closer examination there were none of an acceptable standard.	
4	<b>PPEAG</b> AB informed the group of the last meeting he attended on our behalf and asked for projects for the group to be involved in.	
5	<b>SystemOnline</b> RG presented the group with a demonstration of the new SystemOnline for patients to book appointments and request repeat prescriptions on line. The group welcomed the idea of being able to carry out these tasks at a time that suited the patient and were all happy to register for the service, RG explained how easy it was for the practice to make appointments available for on line booking and asked for feedback from the group.	
6	<b>PRG</b> RG explained to the group that he was likely to retire at some time this year and hoped that the PRG would continue.	
7	<b>Telehealth</b> RG informed the group of the new service that Bassetlaw CCG was offering to patients with a long term condition and how this service could be used to reduce both inappropriate attendance at A & E and at the surgery, the group were happy for this service to be rolled out to our patients.	

<p><b>8 Risk Stratification</b> RG explained the new Risk Stratification tool that the practice was about to start using in line with all Bassetlaw practices. The aim of this tool is to try and cut down on inappropriate use of A&amp;E by looking in more detail at patients who have a high risk of attending A&amp;E.</p> <p><b>9 Any other Business</b> There was no any other business</p> <p><b>10 Date and Time of next meeting</b> There were no times or dates set for the next meeting, RG will contact all members for possible dates and times.</p> <p><b>Meeting closed at 11:15 am</b></p>	
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These minutes were a true and accurate record of the meeting

Rev Jonathan Strickland