

Patient Representative Group

Group Members

Rev Jonathan STRICKLAND Chairman
Mr Richard GILBERT Secretary
Sir Andrew BUCHANAN
Mrs Linda MERRYWEATHER
Mrs Astrea SMITH

If you wish to contact any PRG member please do so via email to bawtry.general@notts.nhs.uk and it will be forwarded onto the relevant member.

Minutes of meeting held at Bawtry Medical Centre on Wednesday 10th August 2011

PATIENT REPRESENTATIVE GROUP MEETING
WEDNESDAY 10 AUGUST 2011
3 PM
Bawtry and Blyth Medical Centre

Present: Dr Andrew Perkins, GP, BCO Liaison Representative (AP)
Mr Richard Gilbert, Practice Manager, Bawtry & Blyth Medical (RG)
Sir Andrew Buchanan, Patient Representative (AB)
Mrs Linda Merryweather, Patient Representative (LM)
Mrs Astrea Smith, Patient Representative (AS)
Rev Jonathan Strickland, Patient Representative (JS)

		Actions
1	Apologies for Absence There were no apologies.	
2	Welcome RG welcomed all members to this inaugural meeting of the Bawtry & Blyth Medical Patient representative Group (B&BM PRG). Members of the group introduced themselves and agreed to share email addresses to facilitate rapid and cost effective communications, email addresses supplied under separate cover.	
3	Functions of B&BM PRG RG outlined the requirement for the PRG and the timescales involved in the projects required. AP added the input from a Bassetlaw Commission Organisation (BCO) perspective and finalised the overview. A discussion followed concerning the required patient survey, RG agreed to provide some thoughts and a brief outline of a study in time for people to look at prior to the next meeting	RG
4	Chairman of Group RG explained that as he was not a patient registered with the practice	

it would not be appropriate for him to chair future meetings but to be part of the PRG as a representative for the practice. Following a short discussion it was decided that JS would become the chairman of the group for future meetings and that RG would act in the role of secretary.

5 Website

RG setup the computer in the room and showed the group members the active website for B&BM and explained how easy it was to update and get new information incorporated onto the site. A new page will be setup for the PRG, with names of members and the minutes of the meetings published, but **no** personal details of members displayed, a generic email address will be displayed to allow patients to email direct to the practice for onward transmission to group members. A discussion followed with AB asking about the ordering of repeat prescriptions and AS asking about preventative medicine reviews and chronic disease management. RG explained the in house system of repeat prescribing and the management of chronic disease recalls as well as the governments offer of health checks for all between the ages of 40 and 75.

6 Date and Time of Next Meeting

Wednesday 14 September 2011, 10.00 am, Bawtry & Blyth Medical Centre

Meeting closed at 4:15 pm